



bscaa

building service contractors
association of australia limited



**MEMBERSHIP
APPLICATION**

BSCAA Victorian Division

What is BSCAA?

The Building Service Contractors Association of Australia (BSCAA) is Australia's peak industry employer organisation for the building service industry. Our Association members throughout Australia are contractors engaged in cleaning, security, facilities and grounds maintenance.

BSCAA provides leadership for members and a range of relevant and quality services. We seek to work with Government and other industry stakeholders to improve the professionalism of the industry and all those that participate within it.

Mission

To take every opportunity to promote, unite, influence and represent the interests of the building services industry.

Vision

To be the pre-eminent voice of the Building Services Industry in Australia.

Core Values

- BSCAA is committed to open, transparent, ethical dealings with all members and partners to ensure growth and understanding of the industry.
- BSCAA is committed to acting and serving the building service industry by being reliable, supportive and professional in all undertakings.
- Through education and professional advice BSCAA members are critical in maintaining sustainability and the health of the environment.

Application Checklist

- Completed Application Form
- Evidence of Registration of Business
- Copy of ABN Certificate
- Evidence of current Public Liability insurance
- Evidence of current Workers Compensation insurance or Income Protection Insurance

What BSCAA Victoria can do for you?

Identify you as a professional contractor giving you an edge over your competitors.

We are an industry specific one stop shop for information to assist you to manage your labour, construct tender and compliance documents and keep you up to date on the latest products and services to assist your business.

We lobby government and industry stakeholders for the benefit of the industry on a state and national level and provide opportunities for networking at every level.

BSCAA Membership Package

- ✓ Membership Certificate and use of BSCAA logo to demonstrate your membership of a professional body.
- ✓ Regular updates on changes to legislation and other regulations with affect your industry.
- ✓ Advice to understanding the correct application of the Cleaning Service Award 2010 including interpretation of the different types of employment, including permanent full and part time employment, casual engagements and applicable penalties and allowances.
- ✓ Copy of the Cleaning Services Award 2010, the National Employment Standards and documentation and advice on statutory provisions of employment, such as entitlements to various leave provisions, hours of work, unfair dismissal, equal employment opportunity, Worker's Compensation, Superannuation, termination and redundancy.
- ✓ Payroll advice and wage rates interpretation.
- ✓ Information and registration requirements for Portable Long Service Leave Schemes (ACT, NSW & QLD,)
- ✓ Cleaning industry quoting and costing guide, Specifications Tender and Cleaning template describing how to calculate the labour costs
- ✓ WH&S tools, including your legal responsibilities and Duty of Care. Fitness for Work Policy and updates on new WH&S legislation and what they mean to your business
- ✓ → Access to the Members Only section of our website
- ✓ Telephone Advisory Line 1800 132 902
- ✓ Cost effective online training
- ✓ Discounted online Police Checks
- ✓ Paid Subscription to Inclean Magazine for cleaning members
- ✓ Access to We Comply website for Risk Management templates etc.
- ✓ State specific information including workshops and training
- ✓ Opportunity to enter your staff and company in the AustralianSuper Excellence Awards which are the social highlight of the year and are held on an annual basis in NSW, QLD, VIC, TAS and bi-annually in WA. These awards are designed to recognise the outstanding achievements of the men and women of the industry who work largely unseen to maintain the health and well-being of our community.

Business Information

Company / Business Name: _____

Trading Name: _____

ABN (Australian Business Number) _____

Number of years operating as a contractor: _____

Number of employees _____ (Please include full-time, part-time, casual and sub-contractors).

Type of Work Undertaken

- Domestic Commercial Industrial
- Initial Cleans Carpet Cleaning Windows
- Other (Please specify) _____

Contact Information

Company Director:

Title: Mr Ms Miss Mrs

First Name: _____ Family Name: _____

Authorised Representative:

Title: Mr Ms Miss Mrs

First Name: _____ Family Name: _____

Postal Address: _____

Suburb: _____ State _____ P/Code _____

Phone: () _____ Mobile: () _____

Email Address: _____

Website (if applicable) _____

Subscriptions

The annual subscriptions payable by Members shall be determined from time to time by the National Board and is payable to the Division in which the company is a member. All subsequent annual subscriptions shall be due and payable on a date determined by the Board and communicated to the member by the Secretariat in each Division.

As the size of companies varies, BSCAA's subscriptions are on a sliding scale based on a Gross Annual Turnover. Tick the applicable category and please note that gross turnover includes all work carried out, including sub-contracting.

Your membership fee includes a full year's subscription to INCLEAN, the industry magazine

Annual Gross Turnover

Category	Annual Turnover		Subscription	
A	Sole Traders (no employees)	\$	390.00	<input type="checkbox"/>
1	Under \$250,000	\$	780.00	<input type="checkbox"/>
2	\$ 250,000 - \$ 500,000	\$	1,025.00	<input type="checkbox"/>
3	\$ 500,000 - \$ 1 Million	\$	1,305.00	<input type="checkbox"/>
4	\$ 1 Million - \$ 2 Million	\$	1,880.00	<input type="checkbox"/>
5	\$ 2 Million - \$ 3 Million	\$	2,455.00	<input type="checkbox"/>
6	\$ 3 Million - \$ 4 Million	\$	3,025.00	<input type="checkbox"/>
7	\$ 4 Million - \$ 5 Million	\$	3,590.00	<input type="checkbox"/>
8	\$ 5 Million - \$ 6 Million	\$	4,165.00	<input type="checkbox"/>
9	\$ 6 Million - \$ 7 Million	\$	4,740.00	<input type="checkbox"/>
10	\$ 7 Million - \$ 8 Million	\$	5,315.00	<input type="checkbox"/>
11	\$ 8 Million - \$ 9 Million	\$	5,885.00	<input type="checkbox"/>
12	\$ 9 Million - \$ 10 Million	\$	6,460.00	<input type="checkbox"/>
13	\$ 10 Million - \$ 12 Million	\$	7,600.00	<input type="checkbox"/>
14	\$ 12 Million - \$ 14 Million	\$	8,750.00	<input type="checkbox"/>
15	\$ 14 Million - \$ 16 Million	\$	9,885.00	<input type="checkbox"/>
16	\$ 16 Million - \$ 18 Million	\$	11,035.00	<input type="checkbox"/>
17	\$ 18 Million - \$ 20 Million	\$	12,180.00	<input type="checkbox"/>
18	\$ 20 Million - \$ 25 Million	\$	16,030.00	<input type="checkbox"/>
19	\$ 25 Million - \$ 35 Million	\$	20,730.00	<input type="checkbox"/>
20	\$ 35 Million and over	Refer to National President		<input type="checkbox"/>

Declaration & Acknowledgement of Membership

1. I hereby certify that the Gross Turnover range stated in this application is true and correct.
2. By signing this form, I acknowledge that my company details – name, address, telephone, fax and email and authorised representative – may be made available to members, authorised supplier members of the BSCAA and recognised industry publications and industry regulatory bodies.

Company Owner/Manager

Name (please print) _____

Signature _____ Date ____ / ____ / ____

Resignation of a membership

Subject to Rule 9.2, any Member who has paid all amounts payable by the Member to its Division and/or the Association in respect of its membership may resign from the membership of its Division by giving notice to the Division Executive Director/Officer in writing of at least one month of its intention to resign its membership of the Division and such resignation shall take effect immediately upon expiry of the period of notice.

Payment Details

Please note that there is a non-refundable application fee of \$45.00 to be paid on application with membership fees.

Payment can be made via direct deposit as per details below:

National Australia Bank

BSB: 083-184

Account Number: 16-623-5037

Please ensure you email a copy of your EFT Payment receipt to bscaavic@bscaa.com

Should you require us to issue you with an invoice prior to you making your payment, please email us at bscaavic@bscaa.com

Please ensure that you have completed all fields and enclosed all supporting documentation before submitting your BSCAA Vic Division Membership Application form.

Applications can be submitted via the following methods:

- Via email to bscaavic@bscaa.com
- Post to BSCAA Victoria, PO Box 67, Abbotsford Vic 3067

Please call BSCAA Victoria on 1300 513 306
should you have any questions regarding this application.